**WORLESTON & DISTRICT PARISH COUNCIL**

Minutes of Meeting held on 6th January 2022 @ 7.00pm Worleston Village Hall

**Present**: Andy Hudson (**AH**) (Chair), John Schofield (**JS**) (Vice Chair) , Peter Jones (**PJ**), Mark Astbury (**MA),** Gary Vernon (**GV**) Malcolm Holman (**MH**) Joe Foster (**JF**) Fred Percival (**FP**) Gary Basford (**GB**) Matt Evans (**ME**) Helen Exley (**The Clerk**), Cllr Sarah Pochin (**SP)**

Parish members:

| **Point**  | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies**: - John Thomasson (**JT**) Vicky Higham (**VH**) |  Clerk | N/A | 06/01/22 |
| 2. | **Declaration of Councillors interests & Code of Conduct:** - declarations declared by all councillors’ present - **JS** – 21/1363N planning application still pending. |  Chair | All Cllrs | 06/01/22 |
| 3. | **Approval of Minutes & Outstanding Matters:-****Please see attached checklist for outstanding matters**Minutes from 11/11/21 quarterly meeting proposed as correct by and **GB** 2nded by **MA** All Cllrs agreed. | Chair | All Cllrs | 06/01/22 |
| 4. | **Open Forum:-**No members of the public were present at the meeting. | public | Chair | 06/01/22 |
| 5. | **Borough Councillor report:-** **SP** Discussion re outstanding highways issues – * Poole Hill Road sign requests– not completed.
* Chevrons on corner towards Poole – completed.
* Road surface by Poole Bridge – needs immediate attention
* Gutters on Main Road – not completed
* Gritting route – CEC not gritting the school route
* Confirmation from Ben Hunt RHC regarding a crossing of the new road by college. Footpaths are also currently being assessed.
* No feedback on recent Governance document.
 | SP | SP | Ongoing |
| 6. | **Planning Matters:** ***Pending application****21/6363N – Poole Old Hall, Poole – Storage shed – no comments**21/5892N – The Croft, Church Road AJM – Non material Amendment**21/5991N – Brayne Hall Farm, Main Rd AJM – Erection of Portal frame building* *21/5813N – Reaseheath College – Extension to Engineering block and additional teaching space – no comment**22/6384N - Rear storey extension****Past Planning****21/5898N – Land off Main Road, Worleston - outbuilding**21/5009N Brook House Barn, Poole Old Hall Lane, Single Storey Side extension – Granny Annex* *21/4394N – Building adjoining Barons Road – conversion of Agricultural building to 2 dwellings – variation of condition – no decision* |  |  |  |
| 6. | *21/3764N – Rosefield House, Dairy Lane AJM – Demolish existing dwelling and replace – no decision**21/3887N – Land Southwest of St Oswald’s church – o/p for 2 houses (resubmission 21/2929N) no decision**21/3812N- Royal Oak – toilet extension – Approved with Conditions**21/4665N - St Oswald’s School Worleston – Extension – No decision**21/3978N – 1 River Bank Barn, Oak Tree Barns, Poole Hill Road – Window alterations – Approved with Conditions**21/4295N – 4 Brooklands, Oak Tree Barns, Poole Hill Road – Single Storey Extension – Withdrawn**21/2726N - Poole Hall Barn-Demolition & reconstruction of timber framed barn – Approved with Conditions**21/2729N – Poole Hall Barn – Listed Building Consent – no decision**19/4128N – Poole Nurseries. Variation on occupancy. Erection on dwelling of old site of cottage - undecided**20/3791N – Kingsley Fields – Variation of conditions – Multi use games area. No decision**20/1405N – Land adj to Oakview, Mile House Lane, Worleston. Variation on conditions- unknown -* *20/2517N – Land at Dairy Lane, AJM. Planning for 2 dwellings – not decided**20/2085N - Church Rd, AJM – single storey rear extension. – not decided* | Chair | Chair | Ongoing |
| 7. | **Clerks Report:-** E mails to be forwarded – Police crime commissioners report.Queens Platinum Jubilee information – discussion regarding events within the village. Village Hall cream teas, Royal Oak event. Coordinate events? Talk to church and school. Thursday 2nd June is the main day of celebration with national beacon lighting. **MA** to discuss at the Village Hall meeting.Lightsource grant could be used to fund some Jubilee celebrations. | Clerk | Clerk | 17/03/22 |
| 8. | **Footpath around Reaseheath:-****See SP point 5** | Chair | Chair | Ongoing |
| 9. | **Playground update:-*** Bench to be returned to the company for the plaques to be placed correctly. Added to Parish insurance.
* Entrance to the carpark needs stone putting down. **JS** to sort.
* Car still in carpark and needs to be moved. Chair to write a letter to the owner.
* Gate and fence needs attention – **ME** to speak to Alan Ackerley. Cllrs all in agreement with this work to be carried out.
* Cover on sandpit has been destroyed in the storms. **JS** to get a replacement cover.
* Playground maintenance to remain with Alan Ackerley
 | The Chair |  ME/FPClerk  | 06/01/22  |
| 10. | **Parish Compacts:-** ANSA not responsible for a bin in Poole Hill Road layby. CRT to be approached for installation of one. **AH** to speak to CRT about this.Church trees trimming – **AH** spoke to RHC head of forestry. They will review this and see if it is something they could undertake with the students. **AH** to follow up.  | The clerk | Chair | 06/01/22 |
| 11. | **Road Safety Matters:-*** SIDs at Reaseheath to be taken down once road is closed and check that they are functioning correctly and then use them as mobile SIDs and move around the Parish. Steel frame needs to be constructed to hold the SIDs so that they can be moved.
* Swinging gate at Old Hall Farm, Wettenhall Road - **AH** to follow up with Ben Hunt RHC.
* Flooding issues – Crescent on Main Road is in a better state now that repairs have been completed.
* Dairy Lane and Church Lane junction flooding, ditch needs to be cleared? **JT** to look at it. Possibly a CEC highways issue if it is not ditches causing the flooding?
* United Utilities have scheduled work on the pump station on Main Road due to tree roots damaging pipes. **ME** has spoken to UU regarding this and is being updated on progress.
 | Chair | Chair/JT/ME | Ongoing |
| 12. | **Neighbourhood Plan update:-** Not much progress at the present time. Draft document to be put together for discussion in March |  Chair | Chair/NP com | Ongoing |
| 13. | **Setting of 2022/23 precept:-**It was agreed to keep the Precept at the current rate of £4617. Proposed by **GV** and seconded by **JF.** | Chair | Clerk | 06/01/22 |
| 14. | **Payment of accounts :-**Helen Exley (Salary) (online) £400.00 Worleston Village Hall Hire (Meeting room costs) (online) £30.00**JS** – still on Mandate and to be removed. Clerk is attempting contact with the Bank.   |  Clerk | Clerk | 06/01/22 |
| 15. | **Dates of meetings for 2022:** **17th March, 12th May (AGM & Annual Meeting & Ordinary meeting), 7th July, 15th September, 10th November.**  | Clerk | Clerk | 06/01/22 |
| 16. | **AOB/items for next agenda**:- Jubilee celebrations to be discussed. | clerk | Chair | 17/03/22 |

Meeting closed at 20.15hrs

--------------------------------------------------------------------Chairman----------------------------------------------------Date

**Action list from 06/01/22 minutes**

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| **Point** | **Agenda item** | **Who to complete** | **Actioned by** |
|  | **Outstanding*** Alan Ackerley to be asked to repair/replace fencing and latch for the playground in line with recent safety report.
* Dairy Lane bench – repairs currently underway
* Bin missing in Poole Hill Road – contact CRT
* Remove **JS** from Bank mandate and replace with FP
* Church Trees – Pollarding – RHC to look at doing the works
* Swinging gate Old Hall Farm – Contact Ben Hunt
 | ME FP Chair Clerk ChairChair  | Ongoing |
| 7. | Jubilee celebration plans – Discuss with Village Hall & report back at March meeting  | MA | March |
| 9. | New cover required for Sandpit Stone for carpark entranceCar removal letterBench returned to Cyan | JSJSAHClerk | March |
| 11. | Swinging gate at farm RHC Wettenhall Rd AH to contact Ben Hunt.Ditch at junction of Church Road/Dairy Lane to be cleared to alleviate flooding issue | AHJT | March |
| 16. | Jubilee celebrations – AH to contact Church/School/Village Hall regarding plans for 2nd June. | AH | March |